

BY-LAWS
OF
CAPITOL AREA DARTING ASSOCIATION

ARTICLE I

Name and Purpose

Section 1: Name: The name of the association shall be the Capitol Area Darting Association, hereinafter referred to in these by-laws as "Capitol Area Darting Association," "the Association," or "CADA."

The Capitol Area Darting Association assumes no responsibility for disorderly conduct of members or their guests. The Association accepts the play site's right and responsibility to monitor its establishment. Likewise, in the event that a play site requires patrons to be older than CADA's minimum age (18), CADA will support the play site's age requirement.

Section 2: Purpose: The purpose of the Association shall be to promote darts, to promote good sportsmanship in the game of darts, to sanction league play, and to establish relationships with similar organizations.

ARTICLE II

Membership

Section 1: Classes of Members: The Association shall have three (3) classes of members:

- 1.Active Members: Those members who qualify under Section 2 of this Article;
- 2.Honorary Members: Individuals accorded temporary membership privileges at the discretion of the Board;
- 3.Hall of Honor Members: Those persons who were the founding group of CADA, August 1981 (Jim Barrett, Karen Barrett, Bill Klei, Bob Lopez, Larry Martin, Mark Winters) and inductees.

Section 2: Qualification for Membership: All members shall be at least eighteen (18) years of age and must be approved for membership by the Board. With respect to applications for membership, there shall be no discrimination on account of race, color, religion, sex, or national origin.

Section 3: Application for Membership: Applicants for membership shall make application in writing to the Secretary of the Association and shall provide such information that shall be specified by the Board. All such applications shall include a signed agreement by the applicant to abide by the By-Laws and all of the rules of the Capitol Area Darting Association.

Section 4: Transfer of Membership: Membership in the Association is not transferrable or assignable to anyone.

Section 5: Records: Records shall be kept by the Secretary.

ARTICLE III

Meetings of Members

Section 1: Voting Rights: All active members shall have the same and equal voting rights. Such voting rights shall be exercisable either in person or by proxy in writing duly filed with the Secretary prior to any meeting.

Section 2: Voting by Mailed Ballot: The Board may direct that any proposed action or required approval by the membership be conducted by mailed ballot. In such event, the Secretary will prepare and mail to each member a form of ballot which shall set forth in detail the issue upon which the membership is requested to act. Such ballots shall indicate a return date of not less than fourteen (14) days from the date of mailing of such ballots. Any action by the Board requiring approval of the membership shall be considered approved on the ballot return date unless the Secretary has received negative ballots from a majority of the ballots returned.

Section 3: Place of Meetings: Meetings of the members shall be held at such places as shall be specified by the Board.

Section 4: Quorum: All members present or by duly filed proxy and fifty percent (50%) of the Board shall constitute a quorum. A majority vote of any such quorum shall be necessary for the transaction of any business by the meeting. The members present at a duly constituted meeting may continue to do business until adjournment, notwithstanding the withdrawal of enough members to leave less than a quorum.

Section 5: Bi-Annual Meetings: The bi-annual meetings of the Association shall be held during the Fall and Winter season of each year at a time designated by the Board.

Section 6: Special Meetings: Special meetings of the members may be called by the President or by a majority of the Board of Directors. If the President refuses or neglects to call such meeting when requested, it may be called by any other member of the Board of Directors on like notice as is regularly required when regularly called.

Section 7: Notice of Meetings: Written notice, stating the place, day, and time of any meeting of members shall be delivered or mailed by the Secretary or by the officer or person calling the meeting, to each member of record at such address as appears on the records of the Association at least fourteen (14) days prior to the date of such meeting. Attendance at any meeting in person or by proxy shall constitute a waiver of notice of such meeting.

Section 8: Conduct of Meetings: All business at meetings of the Association shall be conducted in accordance with these By-Laws and, as nearly as possible, in accordance with Robert's Rules of Order, its motions, rules, and procedures.

ARTICLE IV

Board of Directors

Section 1: Powers and Duties: The business and affairs of the Association shall be managed and controlled by the Board of Directors, herein referred to as "the Board," which may exercise all powers of the Association and do all such lawful acts and things permitted by statute and these By-Laws. The Board shall have the full authority to prescribe and enforce rules and regulations with respect to the conduct of members and guests, the use of the Association's property and facilities.

Section 2: Number of Members and Titles: The Board of Directors of the Association shall consist of a President, a Vice President/Statistician, a Secretary, and a Treasurer. The President, Vice President/Statistician, Secretary, and Treasurer shall be chosen by the membership of the Association. Any two or more offices may be held by the same person, except that the duties of the President and Vice President/Statistician shall not be performed by the same person. The President of the Association shall also serve as Chairman of the Board.

Section 3: Election of and Term of Office: The Board shall be elected for a period of two (2) year terms, with alternating years: the President and Secretary on even-numbered years and the Vice President/Statistician and Treasurer on odd-numbered years. Candidates shall be nominated at the Winter season general meeting and elected at the Winter season banquet. New Board members shall take office no later than the month following the Winter banquet at which time all previous non-current Board members will surrender all records and materials.

Section 4: Delegation of Official Authority: In case of the absence or disability of any officer of the Association, the Board may delegate the powers or duties of such officer to any officer or any other person for a specified period of time (not to exceed the expiration of the original term of the vacancy).

Section 5: Removal: Any officer of the Association may be removed from office by a majority vote of the full Board whenever, in its judgment, the best interests of the Association will be served.

Section 6: Qualification of Board Members: All Board members shall be active members of the Association. Spouses of current CADA Board members or anyone who is currently a Board member of another dart league may not serve on the CADA Board unless the remaining members of the Board believe this to be in the best interests of the Association.

Section 7: Non-Attendance: Any member of the Board who misses three (3) meetings of the Board during his/her term may be removed from office and his/her successor appointed to serve the remainder of the term as provided in Section 4 of this Article.

Section 8: Vacancies: Any vacancy on the Board caused by death, resignation, or otherwise shall be filled by a majority vote of the remaining members of the Board, and any such successor shall hold office until the expiration of the original term of the vacancy which he/she has filled and until his/her successor is elected and qualified.

Section 9: Compensation: Members of the Board shall receive no compensation for service in such office unless specifically fixed by a majority vote of the membership at a general meeting of the membership. An allotment of \$20.00 per month may be used for meeting expenses.

Section 10: Annual Meetings: Unless otherwise agreed upon, the Board shall meet each year, following the Winter season banquet. Such meetings of the Board shall be for the purpose of organization, and for any other business which may be brought before the meeting.

Section 11: Other Meetings: Other meetings of the Board may be held upon the call of the President or of any three (3) members of the Board, and upon forty-eight (48) hours notice specifying the time, place, and general purposes of the meeting. Such notice shall be given to each Board member either personally or by mail, telegram, or telephone. Notice of such meeting may be waived in writing or by telegram, and attendance at any such meeting shall constitute waiver of notice of such meeting.

Section 12: Quorum: One more than half of the members of the Board shall be necessary to constitute a quorum, and a majority vote of any such quorum shall be necessary for the transaction of any business by the meeting. The Board members present at a duly constituted meeting may continue to do business until adjournment notwithstanding the withdrawal of enough Board members to leave less than a quorum.

Section 13: Indemnification of Board Members: To the extent permitted by applicable law, the Association shall indemnify any Board member, or any former Board member of the Association against expenses actually and necessarily incurred by him/her in connection with the defense of any action suit or proceeding in which he/she is made a party by reason of being or having been a Board member of the Association, except in relation to matters with respect to which he/she shall be adjudged to be liable for negligence, misconduct, or nonfeasance in performance of his/her duties as a Board member. The Association may also reimburse to any such member of the Board of Directors the reasonable costs of settlement of any such action, suit, or proceeding, if it shall be found by a majority of the disinterested members of the Board that it is in the best interest of the Association that such settlement be made, and that such Board member was not guilty of negligence, misconduct, or nonfeasance in the performance of his/her duties as such member of the Board of Directors.

ARTICLE V

Duties of the Members of the Board of Directors

Section 1: President: The president shall preside at all meetings of members and of the Board, and shall be an ex-officio member of all committees. He/she shall discharge all the usual functions of the chief executive officer of an association and shall perform other such duties as these By-Laws (see Amendment A) or the Board of Directors shall prescribe.

Section 2: Vice President/Statistician: The vice president/statistician shall perform all the duties incumbent upon the president during the absence or disability of the president, and shall perform other such duties as these By-Laws (see Amendment B) or the Board of Directors may prescribe.

Section 3: Secretary: The secretary shall attend all meetings of the members and of the Board, and shall keep or cause to be kept, in a book provided for the purpose, a true and complete record of the books and records of the Association (except books of account), especially the membership roster. The secretary shall attend to the giving and serving of meeting notices, shall attend to such correspondence as is necessary for the affairs of the Association, and shall perform such other duties as these By-Laws (see Amendment C) or the Board of Directors may prescribe.

Section 4: Treasurer: The treasurer shall keep or cause to be kept, correct and complete records of account, showing accurately at all times the financial condition of the Association; he/she shall be custodian of all funds, monies, notes, securities, and other valuables which may from time to time come into the possession of the Association, except as may be provided otherwise by these By-Laws or by resolution of the Board of Directors. He/she shall deposit all monies and other valuable effects in the name and to the credit of the Association in such depositories as may be designated. He/she shall disburse the funds of the Association as may be ordered by the Board, taking proper vouchers for such disbursements, and shall render to the president at regular meetings of the Board, or whenever they may require it, an account for all his/her transactions as treasurer, and of the financial condition of the Association. He/she shall also perform such other duties as these By-Laws (see Amendment D) or the Board of Directors may prescribe.

ARTICLE VI

Committees

Section 1: Executive Committee: The executive committee shall be composed of the members of the Board of Directors.

Section 2: Other Committees: Other committees may be appointed from time to time by the Board for such purposes as the circumstances warrant.

ARTICLE VII

Execution of Instruments

Section 1: Checks, Etc.: All checks, drafts, and orders for payment of money shall be signed in the name of the Association, and shall be signed by the Treasurer. In the absence of the Treasurer, such instruments shall be signed by the President.

Section 2: Contracts, Conveyance, Etc.: When the execution of any contract, conveyance, or other instrument has been authorized without specification of the executing officers, the president, vice president/statistician, or secretary may execute the same in the name of and on behalf of the Association. The Board shall have the power to designate the officers and agents who shall have authority to execute any instrument on behalf of the Association.

Section 3: Deposits: All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies, or other depositories as the Board may select.

Section 4: Gifts: The Board may accept on behalf of the Association any contribution, gift, bequest, or device for the general purposes, or for any other purpose, of the Association.

ARTICLE VIII

Power of the Board of Directors to Borrow Money

Section 1: Authority: The Board shall have full power and authority to borrow money whenever, in the discretion of the Board, the exercise of said power is required in the general interests of the Association.

Section 2: Execution: The Board may authorize the treasurer to execute and maintain such open accounts as shall be necessary to the regular business of the Association.

Section 3: Security: The Board has the authority to place the Association into debt to an extent no greater than the total amount of funds currently on deposit to the credit of the Association in all banks, trust companies, or other depositories.

ARTICLE IX

Fees, Dues, and Assessments

Section 1: Annual Dues: The annual dues for members of the Association shall be in such amount as may be determined from time to time by the Board, except as determined by the Board according to Article II, Section 1: Hall of Honor members and honorary members are exempt from annual dues.

Section 2: Special Assessments: Special assessments may be levied upon the members of the Association at such times and in such amounts as may be determined from time to time by the Board.

Section 3: Sponsor Fees: The annual dues for sponsors shall be in such amount as may be determined from time to time by the Board.

ARTICLE IX

Miscellaneous

Section 1: Books and Records: The Association shall keep correct and complete books and records of account, and shall keep minutes of any proceedings of its members, the Board of Directors, and any committees having any of the authority of the Board, and shall keep records of individual and team play in the league. All books and records of the Association may be inspected by any member, or the member's agent or attorney, for any proper purpose, at any reasonable time during the current fiscal year.

Section 2: Fiscal Year: The fiscal year of the Association shall begin on the first day of September of each year and end upon the 31st day of August.

Section 3: Amendment of By-Laws: These By-Laws may be amended, repealed, or altered, in whole or in part, at either of the bi-annual meetings of the membership or at any special meeting, the notice of which shall state specifically the amendment which is proposed, or by the Board at any regular or special meeting.

Section 4: Disposition upon Dissolution: In the event of dissolution, all assets of the Association shall be divided into as many shares of substantially equal value as there are members of the Association, and such shares shall be distributed to such members.

AMENDMENT A

Duties of the President

1.Determine all season dates (*1 hour/season*)

- a.sponsor and team sign-ups
- b.captain's meeting
- c.season beginning and ending dates
- d.banquet date
- e.board meetings
- f.general meetings
- g.CADA sponsored lucks

2.Set and finalize agendas for all board and general meetings (*1 hour/season*)

3.Approve all final copies of newsletters and flyers (*1 hour/season*)

4.Make all arrangements for banquets (*10 hours/season*)

- a.hall
- b.caterer
- c.portable boards
- d.trophies
- e.45-board

5.Assist in preparation of and/or assign preparation of division schedules each season (*6 hours/season*)

6.Attend all meetings and CADA functions (sign-ups, lucks, banquets, etc.) (*30 hours/season*)

7.Stuff all team and sponsor packets with the assistance of the rest of the Board (*3 hours/season*)

8.Other projects and duties as assigned by the President or the Board (*8 hours/season*)

AMENDMENT B

Duties of the Vice President/Statistician

1. Statistics (*5 hours/week*)
 - a. review team scoresheets each week and maintain a statistics logbook
 - b. monitor scoresheets for new members, complaints, and any violations in play
 - c. establish and maintain a scoresheets file each season
 - d. respond to any questions and/or complaints regarding statistics or report to the Board
2. Stuff all team and sponsor packets with the assistance of the rest of the Board (*3 hours/season*)
3. Attend all meetings and CADA functions (sign-ups, lucks, banquets, etc.) (*30 hours/season*)
4. Other projects and duties as assigned by the President or the Board (*8 hours/season*)

AMENDMENT C

Duties of the Secretary

1. Type all league correspondence
 - a. season schedules (*2 hours/season*)
 - b. meeting agendas and minutes (*3 hours/season*)
 - c. newsletters and flyers (*3 hours/season*)
 - d. weekly team standings (*3 hours/week*)
 - e. miscellaneous letters and memoranda (*2 hours/season*)
2. Xerox and mail out in a timely manner
 - a. weekly team standings to all team captains, play sites, and board members (*3-5 hours/week*)
 - b. newsletters and flyers to all league members and play sites (*5-10 hours/season*)
3. Develop and maintain all league forms (this includes having sufficient copies printed) (*5 hours/season*)
4. Stuff all team and sponsor packets with the assistance of the rest of the Board (*3 hours/season*)
5. Establish and maintain all CADA files (*5 hours/season*)
6. Maintain an accurate listing of all CADA members (*7 hours/season*)
7. Attend all meetings and CADA functions (sign-ups, lucks, banquets, etc.) (*30 hours/season*)
8. Other projects and duties as assigned by the President or the Board (*8 hours/season*)

AMENDMENT D

Duties of the Treasurer

1. Maintain an accurate accounting of CADA funds (*1 hour/week*)
2. Prepare all deposits and withdrawals and sign all checks (*1 hour/week*)
3. Collect team envelopes each Friday — contact team captain if envelope not received (*3 hours/week*)
4. Approve all expenditures in conjunction with the Board (*2 hours/season*)
5. Stuff all team and sponsor packets with the assistance of the rest of the Board (*3 hours/season*)
6. Attend all meetings and CADA functions (sign-ups, lucks, banquets, etc.) (*30 hours/season*)
7. Other projects and duties as assigned by the President or the Board (*8 hours/season*)

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